

# Calvary Christian Academy

## Dual Enrollment Approval Form



### What is Dual Enrollment?

Dual enrollment is the process of being enrolled in two separate, academically related institutions. At CCA students can dual enroll by taking courses online, at a community college or through part time attendance at a vocational school. \*Do not register or pay for a course without submitting this form and receiving administrative approval.

\*There is NO tuition discount for students that supplement their CCA education by taking courses through an online high school or through college classes. Students that enroll in a VoTech school will receive a limited discount due to the specialized nature of the VoTech program.

### How is CCA credit applied to Dual Enrollment courses?

DE courses that range between 7-10 weeks will earn (.5) a half CCA credit.

DE courses that range between 11-16+ weeks will earn (1.0) a full CCA credit.

- No CCA credit is given for a Pass/Fail DE courses.
- DE college courses will receive the honors GPA weight.
- DE high school courses will receive the college prep GPA weight.

\*To have a DE grade posted to a CCA transcript, students must submit an official transcript (grade report) from the DE school.

### Does CCA off Dual Enrollment Recommendations?

Dual enrollment is optional. If asked, we will always recommend the student's local community college. Beyond the local community college, most CCA students that have dual enrolled have utilized Cairn University, Grand Canyon University, Liberty University, and Florida Virtual School. We ask that students and families take time to do their own research and submit your request through this form. We do not have a list of pre-approved courses and schools as there are too many available options.

**Student Name:**

**DE School/Course Name:**

**What CCA class would you like to replace?**

**Parent Signature:**

**Date:**

**Administrative Approval:**

**Date:**

**All Dual Enrollment courses taken by seniors must be complete, with grade submitted to Dr. Eckert before the senior trip or students will not receive diploma.**

Dual Enrollment Policy (over)



## CCA'S DUAL ENROLLMENT POLICY

Students may choose to round out their educational experience by taking courses at a certified vocational/technical school, community college, university or online school. With CCA administrative pre-approval, students may take these courses and earn not only college credit, but earn credit toward high school graduation as well.

### Course Specific Guidelines:

- Students may not take a class to replace American Literature or Political Science. Both of these classes must be taken at CCA.
- Students may only take a college class to replace senior year math. All other math classes must be taken at CCA or through an approved online high school.
- Courses taken in place of a CCA course must cover the same curriculum as the CCA course as expressed in the Course Selection Guide (**CCA Administrative approval required**).
- Students who take a DE course must receive an "A" in that class in order to earn a spot in the next sequential, honors-level, course (with the exception of Math classes). Students who take a DE math course must not only receive an "A" in the course, but they must also take and earn a 93% on a course placement test to earn a spot in the next sequential, honors-level, course.

### General Guidelines:

- Students must be enrolled in at least 3 CCA classes.
- Students may only transfer in up to two classes per semester.
- Parents of students who take college classes or online classes are still required to pay full tuition at CCA.
- CCA will only accept college courses that are equivalent to 3 or 4 credit hours.
- CCA will only accept online, high school courses that are equivalent to a full-year course. Many only online, high school courses will provide a full-year course in two, separate, one-semester classes.
- Students interested in taking Dual-Enrollment classes must submit CCA's Dual Enrollment (with the syllabus of intended course) to the High School Office for Administrative approval. **Please do not pay for or enroll in a course that has NOT been approved by the Administration.**
- To receive a CCA HS Diploma, students must earn the required 28 credits between CCA and the dual enrolled institution.

### Grading Guidelines:

- CCA will only accept college courses that are awarded a grade. Pass/Fail courses will NOT be accepted by CCA for High School credit.
- All college/university courses will receive the weighted GPA points of a CCA honors-level course. Students cannot and will not receive the weighted GPA of an Advanced Placement course unless they are enrolled in a CollegeBoard approved Advanced Placement class. All CCA Advanced Placement classes are approved by the governing body of CollegeBoard.
- Grades awarded to students who complete college courses for high school credit will be equal to the equivalent letter grade on the CCA Honors GPA Scale. We will not modify the grade based upon a college professor's recommendation. We can only refer to the grade as it appears on the college transcript and provide the student with the equivalent letter or number grade on the CCA Grade Scale.