

# Calvary Christian Academy

## Dual Enrollment Approval Form



### What is Dual Enrollment?

Dual enrollment is the process of being enrolled in two separate, academically related institutions. At CCA students can dual enroll by taking courses online, at a community college or through part time attendance at a vocational school. Full-time students utilizing dual enrollment must be enrolled in at least three CCA classes.

**\*Do not register or pay for a course without submitting this form and receiving administrative approval.**

### Registration Deadline:

Students **MUST** have Dual Enrollment registration completed by the end of the Drop/Add period which ends after the first five days of school. After the first five days of school, students are no longer allowed to DROP a class and REPLACE it with a Dual Enrollment class. Students will NOT receive a Dual Enrollment Study Hall without evidence of enrollment (Enrollment Verification).

### Does CCA offer Dual Enrollment Recommendations?

Dual enrollment is optional. If asked, we will always recommend the student's local community college. Beyond the local community college, most CCA students that have dual enrolled have utilized Cairn University, Grand Canyon University, Liberty University, and Florida Virtual School. We ask that students and families take time to do their own research and submit your request through this form. We do not have a list of pre-approved courses and schools as there are too many available options.

Student Name: \_\_\_\_\_ School Name: \_\_\_\_\_

Course Name: \_\_\_\_\_ Course Length: \_\_\_\_\_ (# of weeks) Course Credit: \_\_\_\_\_

Please check the course level:            High School            College

Course at CCA that you would like this D.E. course to replace: \_\_\_\_\_

Parent Signature: \_\_\_\_\_

Administrative Signature: \_\_\_\_\_

***\*To have a DE grade posted to a CCA transcript, students must submit an official transcript (grade report) from the D.E. school.***

**All Dual Enrollment courses taken by seniors must be complete, with grade submitted to Dr. Eckert before the senior trip or students will not receive diploma.**

Detailed information on back 

# Calvary Christian Academy

## Dual Enrollment Information



**Dual Enrollment** is the process of being enrolled in two separate, academically related institutions.

At CCA, students can dual enroll by taking courses online, at a community college or through part time attendance at a vocational school.

**CCA Administrative Approval is REQUIRED.** CCA decides what classes are allowed on a CCA transcript. *\*Do NOT register or pay for a course without receiving administrative approval as not all courses will be approved for a CCA transcript.*

**There is NO tuition discount** for students that supplement their CCA education by taking courses via Dual Enrollment.

CCA students may only transfer in up to two DE classes per semester and must be enrolled in at least three CCA classes.

{Students that enroll in Vocational School may receive a limited discount due to the specialized nature of the VoTech program.}

**Dual Enrollment is Optional.** CCA does NOT make recommendations for Dual Enrollment courses or schools.

*Common schools that previous CCA students have utilized for Dual Enrollment are: local community colleges, Cairn University, Grand Canyon University, Liberty University, and Florida Virtual School.*

### How CCA applies credit for Dual Enrollment College courses:

- Courses that run 7 to 10 weeks will earn (.5) a half of a credit.
- Courses that run 11 to 16+ weeks will earn (1.0) a full credit.
- No credit will be given for courses that are less than 7 weeks long.
- No credit will be given for Pass/Fail classes.

### How CCA applies credit for Dual Enrollment High School courses:

- High School credit is equal to credit given by the dual enrollment school.
- No credit will be given for courses that are less than 7 weeks long.
- One semester High School courses are typically awarded half (0.5) credit.
- Full school year High School courses are typically awarded one (1.0) credit.

*College classes will earn the Honors weighted GPA. High School classes will earn the weight described by the course level (Honors, College Prep, or Essentials)*

**An Official Transcript from the Dual Enrollment school is REQUIRED** for the class and grades to be posted to a CCA transcript.

**Students must have a Dual Enrollment plan in place by the fifth day of school.** After the first full week of school (5days), students are no longer allowed to DROP a class and REPLACE it with a Dual Enrollment class.

**Dual Enrollment Request Forms, signed by a parent, are REQUIRED** before approval will be determined. *Dual Enrollment forms are located on CCA's website and at the High School Office.*